



# **Carshalton High School for Girls**

## **Policy Statement on Provider Access**

## Introduction

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purposes of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

## Student entitlement

Students in years 8-13 are entitled:

- To find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point.
- To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options evenings, assemblies and group discussions and taster events.
- To understand how to make applications for the full range of academic and technical courses.

## Management of provider access requests

### Procedure

A provider wishing to request access should contact Mrs J Greenland Careers Leader to identify the most suitable opportunity for you.

Telephone: 0208 647 8294 Email: [jgreenland@suttonmail.org](mailto:jgreenland@suttonmail.org)

### Opportunities for access

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to pupils and/or their parents:

	Autumn Term	Spring Term	Summer Term
All Year Groups		Careers Fair	
	Lunchtime Drop in sessions Employer engagement activities		
Year 8		TYDTWD/ Alternative activities	
Year 10			Year 10 have post 16 Options Evening
Year 11	Year 11 assemblies and lunchtime drop in sessions can be booked		Students are permitted to attend taster sessions at training providers once lessons and exams are over.
Sixth form	Assemblies and PD sessions can be booked		

The school policy on safeguarding sets out the school's approach to allowing providers into school as visitors to talk to our students.

## **Premises and facilities**

The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader.

Providers are welcome to bring copies of prospectuses and relevant information for pupils. Extra copies are held in the Careers office. The Careers office is available to all students at lunch and break times.