



GENERAL LETTER SENT BY INTOUCH

5th February 2019

Dear Parent

Lockdown Procedure

I am writing to you with regard to a new procedure that the government is directing that all schools should have in place, a Lockdown Procedure.

Over the course of the last month we have been preparing students and staff as to what the Lockdown Procedure involves and the expectations of staff and students should an emergency make it necessary to initiate this procedure.

This morning we undertook our first Lockdown Procedure practice. It went extremely well and the students were absolutely brilliant, following exactly the instructions they had been given.

As with fire drills, there will need to be a regular practice of the Lockdown Procedure.

You may wish to speak to your daughter about the Procedure, what she has learned over the last few weeks and how it was carried out today.

Kind Regards

Mrs Vivien Jones, Headteacher

