



20th June 2017

Dear

I am writing to introduce myself as your daughter's new Year Leader as from Wednesday 21st June. Mr James will now be focused on the new intake for September and will start the transition visits to primary schools. Until now I have been leader of Year 11 but these students have now completed their GCSE exams and are no longer in school. Initially I will work closely with Miss Stanley and then Ms Brice will take over from Miss Stanley and support me as Assistant Year Leader.

Your daughter's form tutor will continue to be the first point of contact with myself picking up concerns or issues that cannot be resolved via them. Mrs Newman will still be working with the year group so consistency will be maintained. I will be liaising with Mrs Newman to ensure I am fully up to date with students' needs and requirements.

Year 8 is a vital year for your daughter's future and the ethos for the year will be aimed at creating an environment for learning and achieving. During the course of Year 8 each student will be asked to make important decisions regarding her education choices that lead to her GCSE options and it is important that these choices are well informed. The teaching and pastoral staff will all be setting high targets and standards for them but will be supporting them as much as possible to help them achieve these targets and help inform their choices.

Attendance and punctuality in school next year is going to be more important than ever and I be working closely with Mrs Mellish to meet with parents and students, where this is a concern, to try and help remove any barriers to learning. We will continue to reward excellent attendance.

As well as the focus on Learning and Achievement, there will be several opportunities to celebrate achievements in the year through assemblies.

Your support is important to us and as much as possible we will endeavour to keep you informed of activities and support going on in school. All events and activities are available on our website www.chsg.org.uk I encourage you to keep us informed of any concerns you have that may impact on your daughters learning. I can always be contacted via email at hholmes@suttonmail.org or by phone on the school number.

I am looking forward to working with your daughter over the next 4 years to help her achieve her best, making next year an extremely positive one, and of course to meeting and talking with you in supporting her to do this.

Yours sincerely

Miss H Holmes
Year Leader

