



Carshalton High School for Girls

NEWSLETTER

FRIDAY 4 SEPTEMBER 2026

Dates for your diary

Week B

09.09.26 - Year 7 Parent information evening

09.09.26 - Year 12 Parent information evening

10.09.26 - Year 13 Parent information evening

Week A

15.09.26 - GCSE PE Track Cycling trip

16.09.26 - Year 9, 11 and Sixth Form School Photographs

17.09.26 - GCSE PE Track Cycling trip

17.09.26 - CHSG Open Evening

18.09.26 - INSET day, school closed for all students

Welcome

Dear Parents and Carers,

Showing up every school day

I hope you have enjoyed a restful summer break. A warm welcome to all the families joining us in Year 7 this September.

As we begin the new year, I would like to thank you for your continued support and highlight one of our key priorities: excellent school attendance. Our motto is "Be Your Best", and being your best starts with showing up every day.

Regular attendance is one of the strongest predictors of academic success, wellbeing and future opportunities. Every lesson matters, and every day in school helps students build knowledge, confidence and relationships.

Every school day counts

Since the COVID-19 pandemic, schools have seen an increase in absences on Mondays and Fridays, often linked to extended weekends, family events or travel. While a single day may seem insignificant, missed days quickly accumulate and can have a real impact on learning and progress. I therefore ask all parents and carers to reinforce a simple message at home: Every school day counts.

Attendance and Achievement go hand in hand

School absence is not just an issue for students with very low attendance. Improving attendance from any starting point leads to better outcomes. Whether attendance improves from 85% to 90%, 90% to 95%, or 95% to 98%, students benefit from more time in lessons, greater continuity in their learning and stronger engagement with school.

The link between attendance and achievement is clear. For example, students with attendance above 95% are almost twice as likely to achieve a Grade 5 or above in English and Mathematics GCSE as those whose attendance falls between 90% and 95%.

When should students stay at home?

The school follows NHS guidance when considering illness-related absence. Not all absences reported as illness will automatically be authorised. In many cases, students with minor illnesses are well enough to attend school and benefit from doing so.

If you are unsure whether your child should attend, we encourage you to check NHS guidance and contact the school for advice where necessary.

Leave of absence during term time

I would also like to remind families that requests for leave of absence during term time can only be authorised in exceptional circumstances, and this is a high bar.

In recent years, we have received a growing number of requests linked to travel associated with illness or caring responsibilities involving members of the wider family. While these situations can be challenging, they are not normally considered exceptional circumstances and are therefore unlikely to be authorised.





Unauthorised absences will be recorded accordingly, and penalty notices may be issued in line with national regulations.

Working Together

By making attendance a priority, we can ensure that every student is in school, engaged in learning and able to **Be Her Best**.

Thank you for your continued support. I wish all members of our community a successful and enjoyable year ahead.

Yours faithfully,

Peter Baumann-Winn

Headteacher

Carshalton High School for Girls

Attendance Golden Hour

Regular attendance is vital to students' learning, wellbeing and sense of belonging at school. Our Attendance Golden Hour is a daily initiative designed to help us respond quickly when a student is absent and to work proactively with families to support good attendance.

Each morning, members of staff will make telephone calls and, where appropriate, undertake home visits to families where we have concerns about a student's absence. This may be because we have not received a reason for the absence, there is a developing pattern of absence, or we want to understand whether there are barriers making it difficult for a student to attend.

The purpose of the Golden Hour is not simply to challenge absence, but to make early contact, understand what is happening and identify any support that may help a student return to school. It also reflects our commitment to safeguarding: when a student is unexpectedly absent, we want to know that they are safe and well.

By working closely with families, we hope to address difficulties early and ensure that every student feels noticed, supported and expected in school each day.

Pastoral Update

It has been wonderful to welcome students back to CHSG this week. We have been really pleased with the positive start they have made and the way they have settled quickly back into the routines of school life. Thank you to parents and carers for your support in helping students to start the year so positively.

A reminder about our new Pastoral Support Officer structure

As outlined in our summer communication, we have made some changes to the way our Pastoral Support Officers (PSOs) work this year. Rather than being attached to individual year groups, our PSOs will now work across the school, providing targeted support for students who need additional pastoral help.

For most day-to-day questions or concerns, parents and carers should contact their child's Form Tutor in the first instance, or their Head of Year where appropriate. This change will allow our PSOs to focus more closely on students who need sustained or specialist pastoral support, while strengthening the important role of the Form Tutor as the key adult who knows and supports each student.

Parents' Information Evenings

Our first Parents' Information Evenings of the year are coming up shortly:

- Year 7 - Wednesday 9 September, 6.00-7.00pm: in person at school.
- Year 12 - Wednesday 9 September, 6.00-7.00pm: in person at school, in S block.
- Year 13 - Thursday 10 September, 6.00-7.00pm: in person at school in S block.
- Years 8-11 - Wednesday 16 September: this year's information will be provided online, through an asynchronous video link sent to parents and carers by email.

These sessions will provide important information about the year ahead, including key expectations, curriculum information and how families can support students during the year.

We look forward to working closely with parents and carers throughout the year.

Fiona Crump

Assistant Headteacher - Pastoral



Free School Meals: Please Apply, Even if Your Child Already Receives Them

The Government has changed the rules for Free School Meals.

This means some children who get Free School Meals now may not get them in the future.

Because of these changes, we strongly encourage families to make an application if they think they may be eligible, even if:

- your child already receives Free School Meals
- you are not sure whether you qualify
- you have never applied before

Applying is quick and easy and could help your child receive support now or in the future.

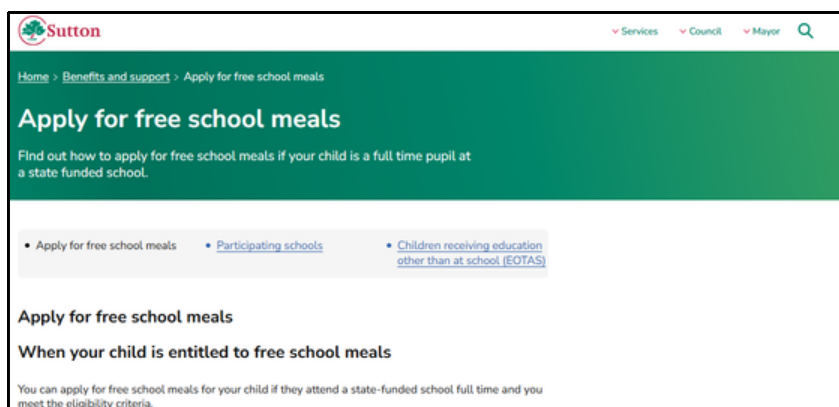
Why Apply?

Making an application means:

- your child may be entitled to Free School Meals
- your eligibility can be checked again in future if your circumstances change
- you may not need to make a new application in the future
- the school may receive extra funding to support your child's education

How to Apply

You can apply online using the Sutton Council website: [Apply for free school meals](#)



Why This Is Important

Under the new Government rules, eligibility for Free School Meals will be reviewed regularly.

Even if your child receives Free School Meals now, or you do not qualify at present, we encourage you to make an application. This will help Sutton Council check your eligibility under the new arrangements and make future checks easier if your circumstances change.

Families who qualify for Free School Meals may also be able to access additional support, including Sutton's Holiday Activities and Food programme during school holidays.

We do not want any family to miss out on support that may be available to them. Please take a few minutes to check your eligibility and submit an application.

Thank you for your support.



Tutor Groups 2026-2027

Year 7		
Head of Year: Mrs L Macallister Assistant Head of Year: Miss M Edwards		
7S1	Miss L Nelson	C08
7S2	Miss R Nasir	C4
7G1	Miss H Kirby-Smith	B5
7G2	Mr A Jeyasothy	J39
7C1	Ms E Camiah	B8
7C2	Miss M Mohanarajan	C1
7H1	Miss B Omar	J43
7H2	Mr T Treagust	D8
7H3	Ms E Punwasee	A4

Year 8		
Head of Year: Ms S Brice Assistant Head of Year: Miss S Kenny		
8S1	Miss J Oladogba	A8
8S2	Dr R Ramesh	C5
8G1	Mrs Alvarez Green	B13
8G2	Mr A Bartaby (Tues-Fri)/ Mr A Sogliani (Mon)	J33
8C1	Miss L Stanley	J38
8C2	Mr P Williams	C10
8H1	Mrs A Lygonska	J45
8H2	Mrs C O'Connor	C6

Year 9		
Head of Year: Mrs N Devaney Assistant Head of Year: Mr N Callaghan		
9S1	Miss J Gally	A15
9S2	Ms S Kita	D12
9S3	Miss R Hewitt	G7
9G1	Mrs C Morah	J44
9G2	Miss S Djouadi	B6
9G3	Miss E Hutchinson	A1
9C1	Mrs H McCreedy (Mon-Thur)/ Miss C St Catherine (Fri)	D2
9C2	Mr M Havies	B20
9H1	Mr C Hird	G3
9H2	Ms H Mitchell	J46

Year 10		
Head of Year: Mr P Osborne Assistant Head of Year: Ms S Cardoso		
10S1	Miss C St Catherine (Mon) / Ms A Wyness (Tues-Fri)	D6
10S2	Mrs P Copeland (Mon, Wed - Fri) /Mrs J Marshall (Tues)	D7
10G1	Mrs E Keegan	S21
10G2	Mr J Stockwell	B4
10C1	Mrs S Reuben (Tues, Thur, Fri) / Mr A Kart (Mon & Wed)	D2/C9
10C2	Mrs J Burton (Mon - Thur) / Mr A Sogliani (Fri)	E12
10C3	Mrs V Fernandes (Mon - Thur) / Ms J Marshall (Fri)	F14
10H1	Mrs H Ghaffar	J40
10H2	Mrs Sypko-Shah	F4
10H3	Ms L Smith	A6

Year 11		
Head of Year: Ms B Pearce Assistant Head of Year: Ms Z Nedjai		
11S1	Mrs B Gill (Tues - Fri) / Ms C Foley (Mon)	E14
11S2	Mr G Davies	A7
11S3	Mr J Castro	A10
11G1	Mr D Rogers (Tues - Fri) / Miss E Trout (Mon)	B2
11G2	Miss E Gravenor (Mon, Thur, Fri) / Mrs S Mohammed (Tues & Wed)	J47/E21
11C1	Mrs A Graham	B7
11C2	Miss S Bahk / Mrs E Dymock	D5
11H1	Mr H Boulter	A11
11H2	Mr J Brown	F15

Year 12 & 13		
Director of Sixth Form: Mrs B Norman Head of Year 12: Miss T Ishola Head of Year 13: Miss N Robinson Support & Administration: Miss H Connolly		
12S1	Mrs N Winders / Mr A Elstone	S20
12G1	Ms N Kenny	S19
12C1	Mrs N Sindhu Mon-Thur / Mr A Kart (Fri)	S3
12H1	Mrs M Mansoor	S10
13S1	Mr S Godman(Mon-Thur) / Mrs S Stangroom (Fri)	D10
13G1	Mrs M Ononogbu	B19
13C1	Mr M Gower	D9
13H1	Mr M Nott	A2

ARBOR HOW-TO



Report an absence

1. Log in to Arbor
 - Open the Arbor Parent Portal in your browser or the Arbor App
 - Enter your email address and password
2. Select your child
 - If you have more than one child, choose the correct child from your dashboard
3. Go to 'Attendance' or 'Report Absence'
 - Look for the **Attendance** section
 - This can be found under **Quick Actions** or on the dashboard under **Statistics**
 - Click **Log Absence**
4. Enter absence details
 - Select the time students will be absent
 - Add a reason
5. Submit the absence
 - Click **Log Absence** to send the information to the school

Arbor can only be used for same day absences. Future absences and appointments cannot be logged on Arbor, and an email must be sent to: attendance@carshaltongirls.org.uk



Sign up for a trip or workshop

1. Log in to the Parent Portal or Arbor app.
2. Click **Activities**, then **Trips**.
3. You will see any trips available to your daughter.
4. Click on the trip you wish your child to join.
5. If sign-ups are open, a green button will appear saying "Sign up (your daughter's name) for trip."
6. Click the button and then click the **Make Payment** or **Add Consent** button and complete the steps to sign-up. Please make sure the Consent button is ticked.
7. If the trip can be paid in instalments, please refer to the description to pay the correct deposit amount to confirm your daughters place, as this could be different to the minimum instalment available.

Workshops and prom payments will also show on Arbor as trips.



Top-up meal account

Logging your child's absence is quick and easy using the Arbor Parent Portal or App.

1. Log in to Arbor
 - Open the Arbor Parent Portal in your browser or the Arbor App
 - Enter your email address and password
2. Select your child
 - If you have more than one child, choose the correct child from your dashboard
3. Go to **Payments** or **Accounts**
4. Select Meals
5. Click green **Top up account** button
6. Enter the amount you wish to add
7. Click **Pay now**
8. Follow the secure payment steps using your card
9. Confirm the payment

Arbor does not facilitate automatic reminders in the way that ParentPay did. Please check your daughter's account balance regularly and top-up her account in good time to avoid going into deficit.



Need help?

If you have any difficulties accessing Arbor, please contact the school office for support.