

14th May 2019

Dear Parent/Carer

**Trip to Cologne & Aachen Christmas Markets
Thursday 5th December – Saturday 7th December 2019**

We are delighted to offer students of German a very exciting opportunity. In December 2019, CHSG will be embarking on an overseas language trip to Cologne and Aachen in Germany. The trip is open to current Year 8 and 9 German students.

The benefits of residential language trips are recognised as an important part of learning and development. The trip will help reinforce classroom learning and bring their language lessons alive, which in turn should translate into students being inspired in both their work in class and examinations.

Cologne and Aachen have many wonderful sights and experiences to offer students of German. Our proposed itinerary includes visiting Cologne Cathedral, a chocolate museum, as well as the Christmas markets in both Cologne and Aachen. Please note activities may be subject to change. Accommodation will be in DJH Köln-Deutz in Cologne, a youth hostel experienced in catering for school groups.

The 3 day trip will be organised by Halsbury Travel, our chosen UK tour operator who specialises in student trips and tailor-made holidays to Europe and beyond. For your peace of mind they are a leading UK travel company and recognised experts in travel abroad. They are also accredited by the School Travel Forum, an initiative set up to promote best practice in educational travel. School Travel Forum companies must provide comprehensive safety management standards. Halsbury Travel has also been awarded the Quality Badge from The Council for Learning Outside the Classroom. If you would like more information about Halsbury please visit their website, www.halsbury.com

The party leader supervising the trip will be Ms Pigott.

The cost of the trip will be around £310.00. This is based on 24 students. The cost includes: coach travel from CHSG to our accommodation in Cologne, channel crossing by ferry or Eurotunnel, accommodation and all meals. It also includes entry into the chocolate museum, as well as a guided tour. It does not include spending money.

If you would like your daughter to take part please complete the attached reply slip and return this to me by Friday 17th May. I will then give your daughter another letter requesting the non-refundable deposit of £150.00 by Monday 24th June (date to be confirmed) which will indicate your commitment to pay the full cost of the trip by the due dates. If you withdraw your daughter from the visit and no replacement is found you may be liable to pay for your daughter's place in full.

Your daughter's place on this trip is subject to satisfactory behaviour, attendance and conduct within school and this will be constantly monitored before the trip. If your daughter's attendance or behaviour is deemed to be unsatisfactory, she will not be allowed to participate. If she is not allowed on the trip, **there will be no refund of any monies paid.**

Whilst on the visit please emphasise to your daughter/son that she will be required to obey the instructions and advice of the Party Leader and other accompanying adults.

If you have any questions please do not hesitate to contact me through the school office.

Yours faithfully

**Ms J Pigott
Party Leader**



REPLY SLIP: Please complete and return to Ms Pigott by Friday 17th May 2019

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Student's Name: Tutor Group:

I would like my daughter to take part in the visit to Cologne and Aachen and would like to receive further information regarding the visit and would welcome further information during May 2019.

Signed: (Parent/Carer) Date:

Print Name: