

Carshalton High School for Girls

Head Student Leader and Deputy Student Leader

Person Specification

1. A member of the Year 13 in September 2022.
2. The ability to communicate effectively with students, staff, visitors and parents
3. The capacity to work hard, be reliable and take responsibility.
4. A desire to play an active role in the organisation of the school.
5. The ability to organise and follow plans through.
6. The ability to demonstrate sensitivity in the needs of others and to show a sense of humour.
7. A willingness to promote the well-being of the school and its students.
8. The commitment to promoting a positive and orderly atmosphere within the school.
9. The commitment to supporting the ethos of the school.
10. Desire and capacity for improving your CV and developing your own skills of citizenship.
11. Be able to speak publicly with confidence and clarity.

Job description

1. To provide a positive role model for younger students.
2. To attend full Governors' meetings when required.
3. To support the Sixth Form Leadership Programme and Senior Leadership team in the organisation and delivery of events as appropriate.
4. To chair the weekly meetings with Deputy Head Student Leaders and the Senior Prefect team.
5. To host the Sixth Form Open Evening.
6. To represent the school at school events, such as Secondary Transfer Evening and Choices Evening.
7. To participate actively in the Sixth Form Induction days for Year 11.
8. To write termly Sixth Form report for the school newsletter and the website.
9. To organise half-termly Sixth Form assemblies to develop cohesion in the Sixth Form.
10. Speak in whole school, year group and at after school events to an audience.
11. Communicate ideas between lower years, Sixth Form attending a Sixth Form forum.
12. Help assist plans made by charity, prom, social and community prefects.
13. Liaise with Social Media prefects to put out important information with rest of Sixth Form
14. Organise study groups and come up with subject specific study initiatives.
15. To complete one Gate duty, break duty and patrol per week.
16. To lead and partake in delivering 6th form and whole school assemblies.

Applicants for the post of Deputy Head Student Leader should apply by letter to Mrs Norman stating

- Why you are interested in the position.
- What particular skills you would bring to the post.
- Ideas for developing the role of the Deputy Head Student Leader or any other initiatives within the Sixth Form and school as a whole.

Please also give the name of a member of staff who would, if asked, be happy to provide an oral or written reference in support of your application.

Closing date for application: 8/6/22