

Carshalton High School for Girls

Sixth Form Information Booklet



#teamchsg

Welcome from the Student Leadership Team. We are pleased to have this opportunity to highlight the key features of our school and Sixth Form and what makes it so special.

In the Sixth Form, teachers learn more about you as an individual, your strengths and weaknesses. Therefore, the teachers tailor your education to you, which guarantees you the best educational experience. The classrooms create a nice atmosphere where your lessons become more enjoyable, educational and fun as you share interesting conversations about your particular subject. This makes our students even more ambitious about their future.

Our Sixth Form has many facilities that develop students both socially and academically. Students have the opportunity to socialise with other students during lunchtime and break time in the common room, which is exclusive to Sixth Form students. The common room consists of a private canteen that allows students to have a wide selection for their snacks and lunch.

A Levels and BTEC courses are demanding, so the educational aspect of Sixth Form is our main priority. As a result, Sixth Form students are gifted with workrooms. There, students can share a peaceful and quiet environment to study or complete their work, with computers and technology available if needed. To support students, our Sixth Form includes help services and a wellbeing room to accompany our students at difficult times. Bursaries are also given to students who require financial support.

To allow students to thrive, our school provides weekly academic sessions to help students prepare for higher education and the world of work. In the past, we had workshops on revision techniques, presentations on student finance, speakers from the NHS, and Jane Marshall who equipped us with personal statement tips. These experiences are not only useful for Post 18 options but also to gain transferable skills. Our teachers also provide excellent advice during UCAS applications. Our careers advisor gives amazing opportunities and guidance if you are intrigued to join the world of work.

Of course, the list goes on about the excellency of our school, but we hope this brief summary has assured you why our school is the best place for pupils. We once again send you many thanks for taking your time to read this.

Kind Regards,

The Sixth Form Student Leadership Team

Key Sixth Form Staff

Sixth Form Team



Miss Cherry
Head of Year 12



Miss Bevan
Head of Year 13



Mrs Connolly
Pastoral Support

Senior Leadership Team for the Sixth Form



Mr Devenney
Headteacher



Mrs Norman
Assistant Headteacher
Director of Sixth Form

The School Curriculum

Keys to Success

At Carshalton High School for Girls, we believe there are five Keys to Success. By this, we mean that we aspire for our students to develop these five traits to make the most of their time with us at our school. Everything that we do seeks to grow these in our students.

Be your best

- To put all the effort possible into achieving your goals.
- To display extemporary behaviour.
- To be sincere and honourable.

Be involved

- To participate in lessons, school life and our community.
- To be motivated.
- To embrace opportunities.

Be together

- To support each other every day.
- To unite as a team.
- To work cooperatively.

Be ambitious

- To be prepared for what is ahead.
- To set high expectations for yourself.
- To be determined, enthusiastic and resourceful.

Be aware

- To keep safe.
- To be knowledgeable about yourself and the world around you.
- To be mindful of and considerate to others.

The Five Curriculums

At Carshalton High School for Girls your daughter will study five key curriculums,

1. The Teaching and Learning Curriculum
2. The Careers Curriculum
3. The Leadership Curriculum
4. The Personal Development Curriculum
5. The Literacy Curriculum

Each one of these is elaborated upon in the next sections of the booklet.

Our Teaching and Learning Curriculum

The Carshalton High School for Girls curriculum prioritises embedding a culture of learning with opportunities to achieve far beyond limitations. We teach carefully considered curricula, curated by subject experts, to expose students to material which is beyond their day-to-day experience. Through carefully selected content students are challenged and supported to be knowledgeable, inquisitive, resilient, and empowered young women.

At Carshalton High School for Girls, we do not want students to 'forget' what they have been taught. To help students learn the curriculum, consolidation and recall activities are frequently included in lesson sequences. Consolidation activities also offer an opportunity for teachers to formatively assess the starting points of their students and adjust their instruction accordingly. They also prime prior knowledge that will be needed in the next sequence of learning. In this way lessons are taught responsively and sympathetically to students' cognitive architecture.

Our curriculum provides parameters for effective and consistent pedagogy while promoting autonomy for each individual component subject's unique demands; we are attuned to subject distinctiveness driving teaching and learning in each subject. Our Trust-wide subject communities ensure that research can be viewed through a subject lens, so that a subject domain-specific pedagogical approach can be adopted by teachers.

Our curriculum is crafted to fulfil the demands of the national curriculum yet go far beyond this to invigorate and enrich the overall student experience, therefore unlocking the potential of all. It builds and develops students' knowledge, skills, and abilities coherently to inspire success and encourage aspiration in preparation for the next stage, regardless of what that might be.

CHSG Curriculum Principles

- A. RELEVANCE:** provides content that is relevant, interesting, and appropriately challenging to students.
- B. COHERENCE:** builds, sequences, and recalls specific knowledge, in a coherent manner combining both depth and breadth.
- C. COMMUNICATION:** develops the ability to communicate with increasing effectiveness and sophistication.
- D. CONFIDENCE:** supports the development of confidence and self-regulation in facing the challenges of learning and life.
- E. INSPIRATION:** inspires students to become lifelong learners and active, responsible citizens.

Teaching, Learning and Assessment

No Hands Up Questioning

Our main goal with questioning is that the students will eventually state the right answer. To achieve this at CHSG we use a system on 'No hands Up' questioning, which we also call 'Cold-calling'. We no longer ask students to put their hands up if they wish to contribute an answer when a teacher poses a question in a classroom. Instead, there is a culture at CHSG where any student can be asked to give an answer to a question at any point in the lesson. Students can raise their hands if they have a question for the teacher, otherwise, their hands stay down. We insist on this for several reasons,

- We know all students can answer something in every lesson.
- We know it forces students to 'think hard' in every lesson.
- We know it creates an atmosphere where students are concentrating on what is being said for the entire lesson.
- We know it enables the teacher to gauge the extent of the learning for all the pupils in the classroom.
- We know that if we did allow hands to be raised, this simply results in the more confident students becoming more confident, and other students becoming less engaged.

To encourage this, our teaching staff consider and plan what questions they are asking carefully, designing them so that it encourages a culture of success. They will also give students time to carefully consider their answers by waiting, before selecting a student to respond. Lastly, our staff have been trained to not accept students refusing to answer or who try to answer with 'I don't know' to avoid participating. The only option students have in our classrooms is to 'think hard'.



Assessment

At the beginning of each unit of work students will be set a 'fact-finding' task to see what they might already know about the topic before it is taught to them. These tasks might be in the form of an online quiz, or a short test and they are designed to inform the teacher about what students already know about a topic. Staff do not record these marks but do use the information to inform their teaching. These are formative assessments, therefore.

Summative assessments take place at the end of every term for each subject, just before students' end of term reports are written by our teaching staff.

- In Years 7 and 8, the Autumn and Spring term assessments will take place in classrooms and the Summer term assessment will be in the main hall.
- In Years 9 – 13 all these assessments will likely take place in the main hall.

If a student qualifies for Exams Access Arrangements due to a specific learning need or disability, these will be granted for each of these assessments immediately from the start of Year 7.

These summative assessments are cumulative. Therefore,

- The Autumn term assessment will examine students' knowledge of subject content from September to December.
- The Spring term assessment will examine their knowledge of subject content from September to March.
- The Summer term assessment will examine their knowledge of content from September to July.

Retrieval Practice

Retrieval practice is a strategy in which bringing information to mind enhances and boosts learning. Deliberately recalling information forces us to pull our knowledge "out" and examine what we know.

Retrieval practice makes learning effortful and challenging. Because retrieving information requires mental effort, we often think we are doing poorly if we can't remember something. We may feel like progress is slow, but that's when our best learning takes place. The more difficult the retrieval practice, the better it is for long-term learning.

At CHSG we have developed our curriculum to enable students to retrieve constantly in order to lead to long-term learning. We have 'Do Now' retrieval activities at the beginning of lessons, retrieval challenges throughout lessons and have adopted a revision programme which is shaped around retrieval practice. Year 7 will focus on carrying out their retrieval practice through using flashcards amongst other strategies.

Homework

Why do we set homework?

At Carshalton High School for Girls we define homework as any work set that students must do outside of lesson time. Homework helps develop good study habits, which are essential for life-long learning. It helps students to become independent learners without the need for direct supervision. Students can develop good study and work routines together with the self-discipline needed in the adult world.

Homework extends and develops the work done in school and encourages research and experimentation. It can make use of resource is not normally available in class. This might include school and public libraries, computers- both in school and at home, the local environment & community, books and other materials at home and of course the knowledge & experience of parents. Homework strengthens the links between home and school and homework that involves parents is highly effective & excellent practice.

How much homework is set?

Each subject will set a maximum of one piece of homework every other lesson. For core subjects [English, Maths and Science] homework should take no longer than one hour, whereas for non-core subjects each piece of homework should take no longer than 30 minutes to complete.

In line with the Department for Education guidelines:

- In Years 7 and 8 students should spend in total 45 to 90 minutes on homework daily
- In Years 9, 10 and 11 homework should take between 1½ and 2½ hours per day.
- In Years 12 and 13, students are expected to complete an hour of personal study for each hour spent in lessons.

How is homework set?

Homework should be set at the beginning or during the lesson rather than at the end.

All homework is set via Microsoft Teams, planners are not used at all.

This is where students will see the description of the task, any worksheets or resources that are required and the deadline that they must meet. If a student is absent from a lesson, it is their responsibility to make themselves aware of any homework that has been set. To assist this, Microsoft Teams can be logged into at any time.

Sixth Form Dress Expectations

The Carshalton High School for Girls Sixth Form is a professional environment and along with the education it provides it will prepare you for entering the world of work. Part of this preparation is how you present yourself. In line with this students are expected to dress accordingly.



Clothing should be smart and professional and not casual wear.

DO'S

- Tailored trousers
- Smart polos, t-shirts and shirts
- Plain sweatshirts
- Skirts and dresses
- Smart shoes, boots or plain black trainers
- Smart jackets or coats
- Plain leggings under an outfit
- Natural hair colour

DON'TS

- No denim
- No revealing clothes (e.g. low/see through tops, tight/short skirts)
- No sports t-shirts/shorts (except PE/Dance)
- No inappropriate footwear e.g. flip flops, open toe sandals or trainers
- Tops may be sleeveless but should not have spaghetti straps
- Any cropped trousers must be formal and tailored
- Leggings are not acceptable when worn as trousers
- No gloves, hats, caps and bandannas

Jewellery / Tattoos

- No overly conspicuous jewellery - large earrings, necklaces
- Tattoos should not be visible. Visible body piercing is restricted to the ears and/or one small nose stud only. Bars, scaffolds and stretchers are not permitted.

Students will be sent home if they do not meet these dress expectations. In the first instance parents/carers will be contacted, after that students will be sent home to change and issued with a detention.

Literacy Curriculum

Across the school, we are building a disciplinary approach to literacy in which every subject takes responsibility to shape our students into being well read, articulate citizens who know they belong and can be successful in an educated society. Working with the Strategic Leader for Literacy, each Head of Department is compiling lists of rigorous reading material which inspire and challenge students.

In lessons, students are explicitly instructed by teachers in reading, writing and vocabulary strategies to access and engage with this material. In doing this, we believe that we are sending our students to their aspirational destinations able to know how to read, speak and write like scholars across a range of academic disciplines. They will be able to participate in powerful conversations as lifelong learners.



Student Leadership

At Carshalton High School for Girls we strongly believe Student Leadership is one of the essential strands of personal development. We encourage all students to take on leadership roles in our CHSG community and believe this is vital to developing our values and vision. The development of leadership provides opportunities for students to develop the characteristics of a successful person and improves academic success, opening doors in the future.

Aims of Our Student Leadership Programme

- To provide opportunities for students to develop leadership skills through a variety of inspiring, challenging initiatives which impact positively on learning, teaching and well-being for both students and staff.
- To empower students to work in partnership with staff towards our shared vision.
- To prepare students for Higher Education and for achieving personal and professional excellence in life after formal education.

We have many students who are keen to be involved in the Student Leadership Programme and who wear their own specific coloured badges with pride which identifies them to all students in school

Student Leadership Team

The Sixth Form Senior Leadership Team

At CHSG we believe that our students should be given extensive opportunities to develop their leadership. Our Sixth Form Senior Leadership Team (SLT) are elected by staff and their peers and hold positions of responsibility in the Sixth Form and the whole school. The Head Student Leaders and Deputies are interviewed by the Headteacher and Assistant Head, following the application process.

Student Council

Student Voice

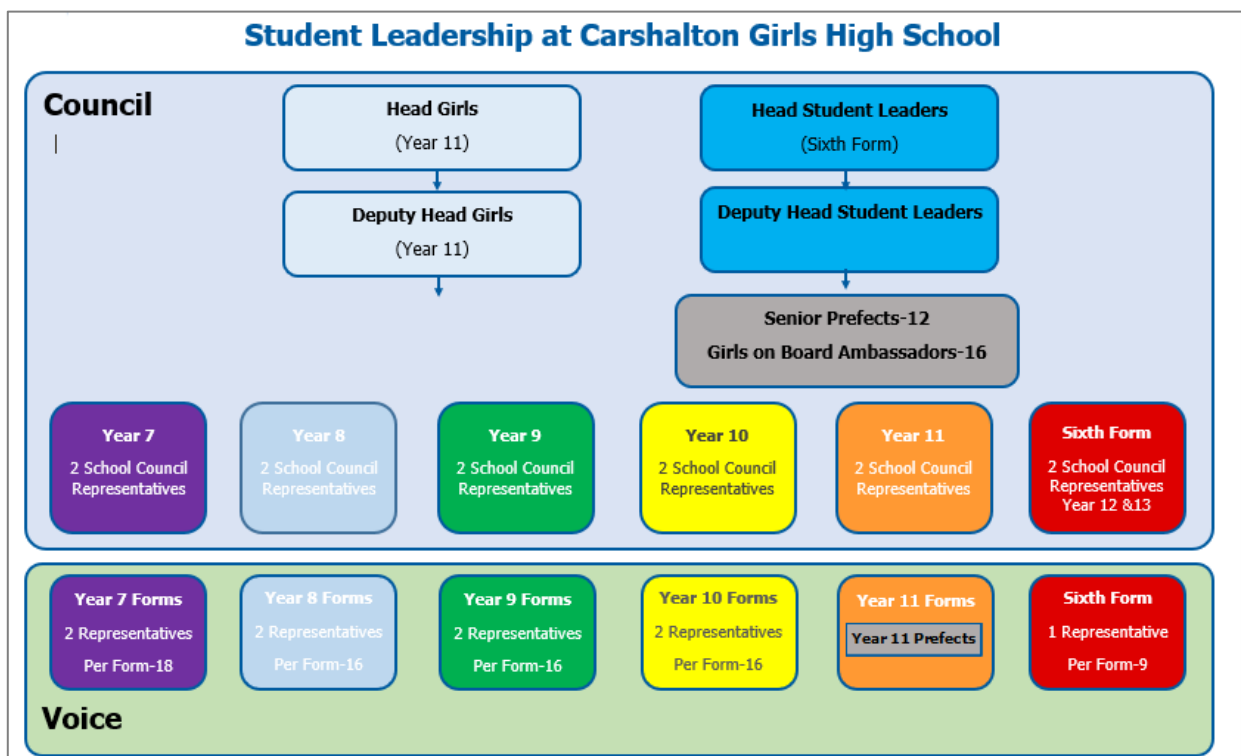
Each year group has its own Student Voice which is overseen by the Head of Year. Staff and Student Voice representatives in each year meet regularly to discuss matters of interest. This provides the girls with opportunities to debate initiatives and to take responsibility. Recommendations are shared with the School Council representatives to discuss at School Council meetings.

Student Council

The Student Council is elected from Years 7-13 and is made up of two students from each year group. The Student Council supports the student leadership team and works with students and staff across a range of different areas including Diversity and Wellbeing, Teaching and learning supporting our community and charity work. The student council is student-centred allowing students to learn to work together to play a positive role within our CHSG community.

A number of the Council's recommendations have been adopted, such as improving the school's rewards system and the restructure of the House system, with a focus on an inspiring female role model each half term and to rename the Houses. The Student Council influences some staff appointments as student council members are often involved in the interview process.

 Carshalton High School for Girls <i>Excellence: everywhere, every day.</i>	Student Leadership Opportunities at Carshalton High School for Girls			
	YEAR 7	Student Voice Music Scholars Student Librarians	Student Council Music Prefects Global Citizens	PE Prefects Dance Prefects Sport Scholars Elite Junior Dance Captain/Vice Captain
	YEAR 8	Student Voice Music Scholars Student Librarians	Student Council Music Prefects Global Citizens	PE Prefects Dance Prefects Sport Scholars Elite Junior Dance Captain/Vice Captain
	YEAR 9	Student Voice Music Scholars Student Librarians	Student Council Music Prefects Global Citizens	Year 9 Ambassadors DT & Food Ambassadors Sports Scholars Elite Junior Dance Captain/Vice Captain
	YEAR 10	Student Voice Music Scholars Student Librarians	Student Council Music Prefects Global Citizens	DT & Food Ambassadors Sports Scholars Elite Senior Dance Captain/Vice Captain Careers Ambassadors
	YEAR 11	Student Voice Head Girls & Deputies Music Scholars	Student Council Year 11 Prefects Music Prefects	Students Librarians Global Citizens Sports Scholars Prom Committee Year Book Committee Elite Senior Dance Captain/Vice Captain
	SIXTH FORM	Student Voice Student Librarians Senior Prefects	Student Council Global Citizens GOB Ambassadors	Prom Committee Young Enterprise Year 12 History Mentors Head Student Leader & Deputies Elite Senior Dance Captain/Vice Captain



Co-Curriculum



Carshalton High School for Girls has a strong tradition of offering high quality co-curriculum opportunities and activities in addition to the curriculum. These activities are an important and exciting feature of school life and contribute enormously to our students' social, moral, spiritual, and academic development.

There is an extensive range of extra-curricular activities and enrichment opportunities on offer including the arts and sporting provision with opportunities to take part in workshops, field trips and research.

We offer students the chance to immerse themselves in different cultures and experiences through several national and international trips and visits. Students also have the opportunity to participate in our House competitions which include debating, sporting, design and chess challenges.

Theatre trips, visits to exhibitions and museums plus excursions to local colleges and universities also occur regularly and provide further opportunities for students to enrich and extend their learning beyond the classroom.

In September, students will be given the co-curriculum timetable with all the activities on offer and are encouraged to get involved in a number of exciting opportunities.



Careers Curriculum

At Carshalton High School for Girls, Careers Education is of high importance, and we pride ourselves in providing students with an extensive Careers programme ensuring our students have the knowledge, experience and understanding to make informed choices about their future.

We want to encourage the girls to be aware of life beyond CHSG and the opportunities that are available to them. As Careers Leader, Mrs. Phelps-Gardiner will be working closely with the students and is available via email if you have any further questions.

dphelps-gardiner@carshaltongirls.org.uk

Sixth Form activities will include

- Post Sixth Form survey to establish the individual needs of students and how best to support them
- Most of the activities will be delivered in Personal Development time with internal and external presenters such as:
 - Study skills session delivered by Kingston University
 - Post 18 options: UCAS- The advantages of Higher Education
 - Post 18 Options: Apprenticeships speaker Catherine Camp
 - Post 18 Options: Gap year speaker Callum Russell
 - Post 18 options: Morrison's degree apprenticeship
 - Post 18 Options: Future of work and skills The London interdisciplinary school
 - Economic Wellbeing talk delivered by The Bank of England
 - UCAS why bother delivered by Optimising futures
 - Study Skills- Learning to succeed delivered by Northumbria University
- Work experience week to include sessions to ensure the students have secured placements
- CHSG Careers fair
- Mock interviews
- Weekly Career drop in sessions
- Year 12 Aspirations week 5-day programme to include workshops/employer visits/university visits/mock interviews (June 2022)
- UCAS convention trip

Useful websites

<https://www.opendays.com/calendar/>

https://sacu-student.com/?page_id=2850

[UCAS Hub - Why should you sign-up?](#)

[Compare the Best University Degrees Courses UK | Whatuni](#)

[Find and Compare the Best University & Degree Courses – The Uni Guide](#)

[Top UK University League Tables and Rankings 2021 - Complete University Guide \(thecompleteuniversityguide.co.uk\)](#)

<https://www.youthemployment.org.uk/employment-help-young-people/choices/online-skills-and-careers-courses/journey-to-work-free-online-course/>

Virtual Work Experience Opportunities

Speakers for Schools

For a full list of placements - sign in here to search and apply: <https://www.s4snextgen.org/>

Springpod

You can view all the placements here: [Find Virtual Work Experience | Meet Springpod](#)

Career and HE Resources

Journey To Work is a free online course to help young people aged 17+ build skills and careers confidence.

There are 8 courses that they offer, which will boost your skills and career confidence.

Get a certificate for your CV when you complete each course!

[Journey To Work - Free Online Course - Youth Employment UK](#)

School Gateway

Our ability to communicate with parents and share the wonderful things that happen here is very important to us.

All school related communication, newsletters, reports, timetables and attendance figures will go through School Gateway.

We use School Gateway to send out Progress Reviews and Reports.

To download the app for free search your App store for **School Gateway** and download.

Apple iPhone users, download the app by clicking [here](#).
Android phone users, download the app by clicking [here](#).

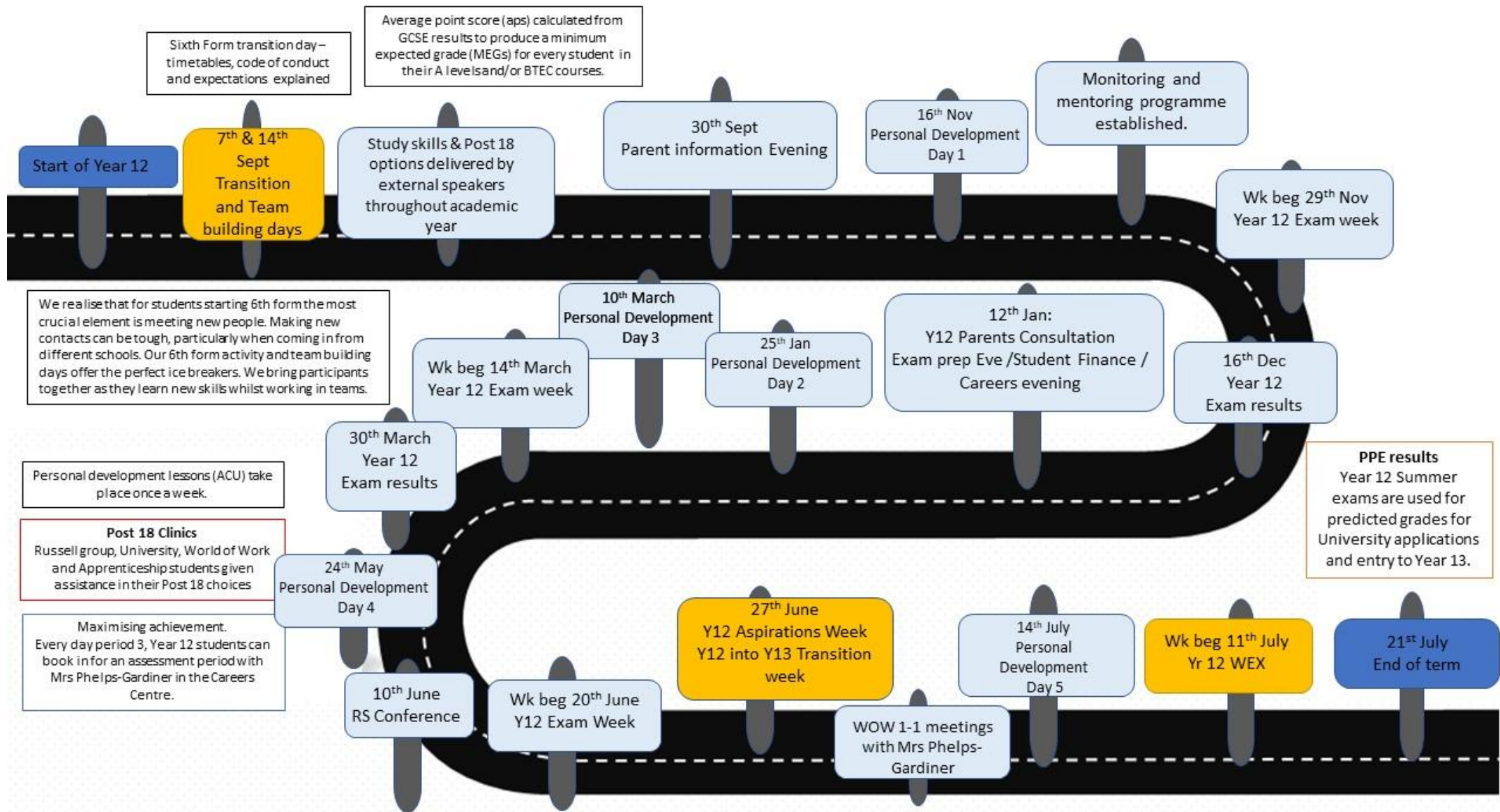
Click [here](#) for guidance on how to get started. Your login details will be automatically generated using the contact information we already have on our system, so **please make sure the details we hold for you are up to date**. You can check and change these details by responding via the app.

If you have any questions or would like some more information, please see the School Gateway site.

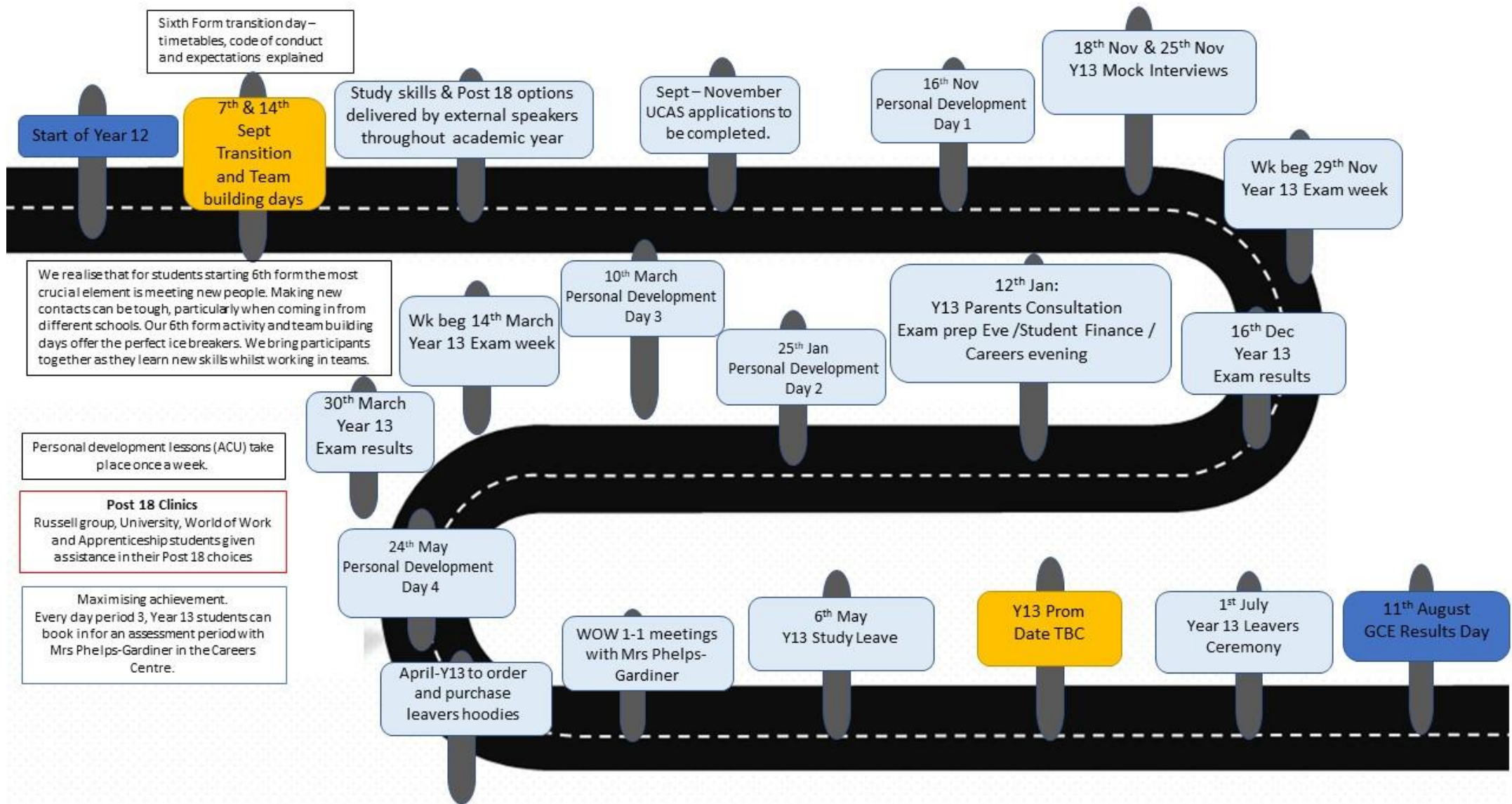
You can also login to the online version of School Gateway via this site if you do not have a smart phone, although we do recommend using the app if possible as it makes it far easier to communicate to parents when we need to.



Year 12 Roadmap



Year 13 Roadmap



Carshalton High School for Girls

Excellence: everywhere, every day.

West Street, Carshalton, Surrey SM5 2QX

t: 020 8647 8294 - f: 020 8773 8931

office@chsg.org.uk - www.chsg.org.uk

part of the  Girls' Learning Trust